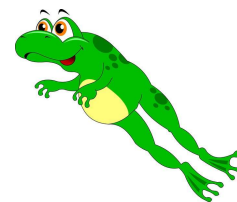


LAKEVIEW L.E.E.P. ON-CAMPUS CLASSES  
Lakeview Christian School  
Registration for 2020-2021, 1<sup>st</sup> and 2<sup>nd</sup> Semester



### Mission

Our mission is to partner with families to assist you as you home school your children. It is our desire to create a warm, loving environment with experienced, Godly teachers. We accomplish this mission by providing instructors who create lesson plans, assign homework, plan in-class activities and provide instruction in the hours each week when the class meets. Students are assigned the equivalent of a week's homework to complete, and parents must ensure that students complete the given assignments.

### Website

See our website for details about our courses: <http://www.lakeviewbaptist.org/christian-school/>

### Parents Meeting

We will have an informational parent meeting sometime in July at Lakeview Baptist Church in the Children's Department (date and time TBD). Each teacher will give an overview of the class they are teaching including books, fees, etc. If you are unable to attend, please see your child's teacher or the coordinator.

### Class Dates

1<sup>st</sup> semester classes begin the week of August 10, 2020 and end on December 8, 2020.

2<sup>nd</sup> semester classes begin January 4, 2021 and end on May 4, 2021. See our website for class meeting times.

### Costs

- **Textbook:** Each student is responsible for purchasing the textbooks recommended by the teachers.
- **Class Fees:** Most classes may also require fees for labs and/or supplies. Fees will be \$30 per class (\$15 per semester) for art, history, anatomy and botany. All fees should be paid to Anne Ingram (Coordinator) who will distribute to teachers. You may pay fees when you register your child or you can pay them at the July meeting. Fees for both semesters will be due in July. If you need to pay by the semester please see Anne Ingram.
- **Registration Fee:** the registration fee per family is dependent on when registration is completed. \$25 if by May 1, \$50 if by June 30. After July 1, the registration fee is \$75. Page 2 has more details regarding registration and tuition fees. Checks for registration fees, which are non-refundable, are to be made out to Lakeview Baptist Church/L.E.E.P.
- **Tuition:** Tuition checks are written to the individual teacher but must be turned in to coordinator with registration paperwork. Tuition is non-refundable. For price of class, see registration form.
- **Commitment:** **Classes are a one-year commitment, not just one semester.** Paying by semester is a courtesy, but registration for classes is for both semesters.

### How to Register

- Step 1: Print and complete:
    - --Registration form,
    - --Activity form (requires notarization),
    - --Parental Agreement form.
  - Step 2: Write tuition checks to each teacher as listed on the website. Tuition is non-refundable.
  - Step 3: Write registration check, including any applicable late fees, to L.E.E.P. / Lakeview Baptist Church. Non-refundable.
  - Step 4: Mail ALL to Lakeview Christian School, Attn: Anne Ingram / L.E.E.P., 1600 E. Glenn Ave., Auburn, AL 36830
- Checks written to each individual teacher and checks written to Lakeview Baptist Church for registration are due with all registration forms. **Your registration date will be determined by the date ALL forms and payment are received.**

**Students will not be considered enrolled in classes at L.E.E.P. until ALL payments and forms, including notarized activity form, are submitted (completely filled out).**

## Registration Fees

*Fee increases are to encourage early registration - allowing us to plan and to determine which courses will make.*

Deadline	Reg. Fee	Year / 1 <sup>st</sup> semester	Notice
<b>May 1</b>	\$25	Year	<b>BEST VALUE! Save \$\$</b>
<b>April 30</b>	\$25	1 <sup>st</sup> semester only	This will require registration fee for the 2 <sup>nd</sup> semester
<b>June 30</b>	\$50	Year	Save \$\$ and no paperwork for the 2 <sup>nd</sup> Semester
<b>June 30</b>	\$50	1 <sup>st</sup> semester only	This will require registration fee for the 2 <sup>nd</sup> semester
<b>After July 1 Registration fee is \$75</b>			

### 2<sup>nd</sup> Semester Registration Fees

Deadline	Registration Fee
<b>October 20</b>	\$25
<b>After Oct 20</b>	\$50

#### How to Make Checks Out

- Write tuition check(s) to the teacher(s). Please give checks to L.E.E.P. coordinator (Anne Ingram). Please do not give checks to teachers.
- Write registration checks to L.E.E.P. / Lakeview Baptist Church. Please give checks to L.E.E.P. coordinator (Anne Ingram). Include late fees if applicable. Please do not write checks to Anne Ingram.
- ALL checks are to be given to Anne Ingram. No checks are to be written to Anne Ingram.

#### Why is a non-refundable policy necessary?

Our classes are based on a co-op model. Parents share their needs for classes and we contract with teachers to teach them. When you submit enrollment forms, you have “contracted” with L.E.E.P. and the teachers and the other parents to participate in the class. If you then change your mind and withdraw, it places an unfair burden on the remaining families and breaks faith with the teacher who has agreed to teach X number of students for X amount of money.

Refunding tuition once the “contract” has been formalized would seriously undermine our ability to recruit and retain teachers in the future, as well as weaken class participation and quality.

If enough people wanted out it would cause enrollment numbers to fall so low we would need to cancel the class even though we’ve committed to families to provide it. This leaves them scrambling to find alternatives at the last minute. This is not fair or right.

That’s why we have the no-refund policy. That being said, we realize there may be hardship cases, extenuating circumstances beyond a family’s control that affect plans to continue in a class already enrolled in. If you feel you have extenuating circumstances, contact the coordinator: Anne Ingram [leapatlakeview@outlook.com](mailto:leapatlakeview@outlook.com)

## **NEW PLACEMENT TEST**

For new students in L.E.E.P. placement tests are conducted for language arts.



## L.E.E.P. 2020 - 2021 Registration Form



Student: \_\_\_\_\_ DOB: \_\_\_\_\_ Age: \_\_\_\_\_ Grade: \_\_\_\_\_

Parents Names: \_\_\_\_\_

Mom's email: \_\_\_\_\_ Dad's email: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Mom's Cell: \_\_\_\_\_ Dad's Cell: \_\_\_\_\_

Home Mailing Address: \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Home School Covering: \_\_\_\_\_

Administrator: \_\_\_\_\_ Phone: \_\_\_\_\_

Home School Covering Address: \_\_\_\_\_

### Monday Classes:

_____ Monday – L.A.	5 <sup>th</sup> / 6 <sup>th</sup>	Allison Boman,	8:30- 12:30	\$300 per semester.
_____ Monday – Art	1 <sup>st</sup> / 4 <sup>th</sup>	Michelle Giddens,	11:00- 12:30	\$115 per semester.
_____ Monday – P.E. / Lunch Bunch	4 <sup>th</sup> / 6 <sup>th</sup>	Carrie Fellows,	12:30- 1:30	\$ 75 per semester.
_____ Monday – Lunch Friends*	1 <sup>st</sup> / 2 <sup>nd</sup>	Anne Ingram,	12:30- 1:00	\$ 20 per semester.
_____ Monday – L.A.	1 <sup>st</sup> / 2 <sup>nd</sup>	TBA,	1:00- 3:00	\$150 per semester.
_____ Monday – Apologia Anatomy	4 <sup>th</sup> / 6 <sup>th</sup>	Kathy Lynch,	1:30- 3:00	\$115 per semester.

*\*Lunch Friends is a period to provide supervised a lunchtime from the end of Art to the beginning of Language Arts.*

### Tuesday Classes:

_____ Tuesday – L.A.	3 <sup>rd</sup> / 4 <sup>th</sup>	Madison Coleman	8:30- 12:30	\$300 per semester.
_____ Tuesday – American History	4 <sup>th</sup> / 6 <sup>th</sup>	Kathy Lynch	8:30- 10:30	\$150 per semester.
_____ Tuesday – Latin 1	5 <sup>th</sup> / 7 <sup>th</sup>	Julie Brown	10:30- 12:30	\$150 per semester.
_____ Tuesday – Anatomy	4 <sup>th</sup> / 6 <sup>th</sup>	Kathy Lynch	10:45- 12:15	\$115 per semester.
_____ Tuesday – P.E. / Lunch Bunch	2 <sup>nd</sup> / 4 <sup>th</sup>	Carrie Fellows,	12:30- 1:30	\$ 75 per semester.
_____ Tuesday – Art	5 <sup>th</sup> / 6 <sup>th</sup> **	Michelle Giddens,	12:45- 2:15	\$115 per semester.
_____ Tuesday – Apologia Fly. Creat.	2 <sup>nd</sup> / 4 <sup>th</sup>	Kathy Lynch	1:30- 3:00	\$115 per semester.

\*\* Also Junior High (All class breaks will be supervised)

The following are required to complete registration:

1. this registration form,
2. activity form (requires notarization),
3. parental agreement form,
4. tuition
5. registration fees

Forms can be found at <http://www.lakeviewbaptist.org/christian-school/>. Mail all forms, tuition and fees to: Lakeview Christian School, Attn: Anne Ingram/L.E.E.P., 1600 E. Glenn Ave., Auburn, AL 36830. Remember to make checks for registration fees and late fees to Lakeview Baptist Church/L.E.E.P. and tuition checks to teacher. If you have questions, please email Anne Ingram at [lepatlakeview@outlook.com](mailto:lepatlakeview@outlook.com)

**We keep class sizes small and they do fill up. Before you register, please contact the L.E.E.P. coordinator about class availability.**

**Please read carefully!** I have read – and I understand and agree to abide by the regulations set forth below:

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

## PARENTAL AGREEMENT FORM Lakeview L.E.E.P. On-campus Classes 2019-20

**FAMILY PHILOSOPHY:** As part of the Lakeview Home School Ministry, L.E.E.P. seeks to assist home school parents in teaching their children to follow the command in Mathew 22:27-39: “Jesus replied: ‘Love the Lord your God with all your heart and with all your soul and with all your mind.’ This is the first and greatest commandment. And the second is like it: ‘Love your neighbor as yourself’”.

**ORIENTATION MEETING:** Parents agree to attend the orientation meeting set for July 9, 2019 at 1:00 p.m. at Lakeview Baptist Church upstairs in the west wing. Please contact individual teachers if unable to attend to get information.

**ATTENDANCE:** Make class time a priority. Please notify the teacher of upcoming absences or when the student is sick. Please call or text the class assistant or L.E.E.P. coordinator if the student will be late.

**MISSED WORK:** It will be the responsibility of each student to find out what was missed and to keep current. For in- class activities please contact the teacher.

**PARENTAL SUPERVISION OF COURSE WORK:** Go over the class syllabus with the student making sure that they understand what is expected and when certain homework assignments are due. The teachers may have classroom specific expectations. Commit to looking over student’s work and grades given each week and make sure assignments are completed.

**PROGRESS REPORTS/GRADES:** In L.E.E.P. classes for younger students, grades are given on individual assignments with feedback from the teacher. However, overall grades are determined by the parents.

**ON CAMPUS CONDUCT:**

- Students will not be allowed to roam the church building. Please observe designated drop-off and pick-up times and locations. Car line is from 8:15 – 8:30 AM. If your child arrives after car line, please escort them upstairs to classroom. Pick-up times vary. We will discuss this more at the July 8 parents meeting.
- Cell phone use is restricted to out of class use.
- No gaming systems or electronic devices in class.
- Classroom behavior should be above reproach – no talking, disobeying the class rules, being disrespectful of teachers or students or inappropriate language (at the discretion of the teacher) will not be tolerated. First serious offense results in expulsion for that day. Second serious offense results in permanent suspension from program with no refund.
- Students should dress modestly and appropriately. Children are encouraged to wear (or bring) comfortable clothes (shorts, t-shirt, tennis shoes) for P.E. During hot weather this may become a safety issue. Please make sure children have water bottles for hydration.
- Please only send water to drink inside the classroom. Children may bring other drinks for P.E. on the field. Please do not bring potentially messy snacks (e.g. Lunchables, sauces, puddings) for inside the classroom.

**GROUND FOR DISMISSAL:** Failure to adhere to the regulations outlined on this form constitutes grounds for dismissal.

**FEES:** See the registration form for the **deadline options**. Students will not be permitted to second class meeting if registration, tuition and late fees are not paid.

The registration fee is due at the time of registration with the registration form. Registration fees and late fees should be payable to L.E.E.P./Lakeview Baptist Church. Tuition fees should be made payable to the teacher and turned in with the registration forms to the L.E.E.P. coordinator (Anne Ingram). **Please do not give any forms or checks to the teacher.** All fees are non-refundable once paid.

**IN CASE OF SEVERE WEATHER:** Please call the class teacher, assistant or coordinator to see if class has been cancelled. You may also call the Lakeview office at 334-887-7094.

We understand that we are making a commitment to each class we sign up to take for both first and second semesters. Paying by semester is a courtesy, but we understand that we are committing to pay for the entire year.

However, L.E.E.P. realizes that there are times when a class doesn’t work for a child for one reason or another. If there is a legitimate reason why a child cannot continue in a class, please work with the teacher as soon as possible to resolve the matter.